



c/o 8 Saville Gardens, Billingshurst, West Sussex, RH14 9RR.

Clerk: Mrs. I. Marshall, BA(Hons), FILCM.

Tel: 01403 783477 e-mail: kirdfordpc@gmail.com

You are hereby summoned to attend the Parish Council Meeting which will be held at The Chapel, Plaistow Road, Kirdford on Monday, 18th January, 2016 commencing at **7.00** p.m., when the following business will be considered and transacted.

Date: 11th January, 2016.

I. Marshall.
Mrs. I. Marshall
Clerk to the Council

A G E N D A

1. Apologies for Absence – to receive both apologies and reasons for absence.
2. Public Participation – to receive and note questions, comments or representations made by members of the public.
3. Disclosures of Interest – to receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
4. Minutes of the Last Meetings – to resolve that the minutes of the meetings of the Council held on 16th and 19th November, 2015 be signed as a correct record.
5. To Adopt the Minutes of the following Committees :-
 - (a) Finance Committee Meeting held on the 30th November, 2015.
 - (b) Planning Committee Meeting held on the 1st December, 2015.
 - (c) Planning Committee Meeting held on the 17th December, 2015.
 - (d) Finance Committee Meeting held on the 6th January, 2016.
6. Chairman's Announcements.
7. Aircraft Noise – Report by Mr. Peter Drummond.
8. Reports from County and District Councillors.
9. Correspondence :-
 - (a) Christmas Card from Greenoak Housing Association.
 - (b) Letter of thanks from Mr. & Mrs. Thompson for the flowers for their 65th Wedding Anniversary.
10. Documents for Councillors to Read :-
 - (a) Sutcliffe Play Toddlerzone.
 - (b) Clerks & Councils Direct.
 - (c) Voluntary Action Arun & Chichester Voice.

11. Projects/Priorities - to receive reports and updates on last month's actions – all as per portfolio.
12. Up-date Butts Common water leak. (Cllr. Mrs. Nutting)
13. Up-date on Crouchland. (Cllr. Mr. Campbell)
14. To Consider renewal of the Clerk's membership of the Society of Local Council Clerks in the sum of £167.00.
15. To Consider quotations for the removal of the play equipment on Butts Common. (Cllr. Mrs. Nutting)
16. To Consider the possibility of having a Noticeboard in the Kirdford Stores. (Cllr. Miss Pinder) (Appendix I)
17. Disposal of Gang Mower (Cllr. Miss Pinder) (Appendix II)
18. To Appoint further Members onto the Planning Committee.
19. To Consider the recommendation of the Finance Committee and agree the Budget for the Financial Year 1st April, 2016 to 31st March, 2017 and to set the Precept. (Cllr. Mrs. Gillett)
20. Village Hall and Recreation Ground Charities – current position/action to rectify/interim arrangements and responsibilities. (Cllr. Mr. Campbell) (Appendix III)
21. To consider and agree response to the additional information received from Cala Homes in respect of application No. KD/15/03367/FUL.
22. Think Villages – to discuss the Council's strategy.
23. Recruitment of New Clerk and Deputy Clerk.
24. The Local Government Boundary Commission for England – Electoral Review of West Sussex: Draft Recommendations. (Clerk) (Appendix IV)
25. To Consider commenting on Chichester District Council's New Homes Bonus (Parish Allocations). (Clerk) (Appendix V)
26. West Sussex County Council – Three Southern Counties (3SC) Devolution Bid – Progress. (Clerk) (Appendix VI)
27. To Consider commenting on the National Planning Policy: Consultation on Proposed Changes – Department for Communities and Local Government Consultation. (Clerk) (Appendix VII)
28. To Consider commenting on the Chichester District Council Consultation on its Site Allocation Preferred Approach 2014 – 2029 (Regulation 18 of the Town and Country Planning (Local Planning)(England) Regulations 2012). (Clerk) (Appendix VIII)
29. To Consider request for a Donation from Outset Youth Action. (Clerk) (Appendix IX)

30. Councillors to report any possible Health and Safety Problems. (All)
31. Follow up on Action List.
32. To consider Bank Reconciliations for November and December, 2015.
33. Accounts to be Paid.
34. Public Participation – to receive and note any further questions, comments or representations made by members of the public.
35. Date of Next Parish Council Meeting – 15th February, 2016.

APPENDIX I

TO CONSIDER HAVING A PARISH COUNCIL NOTICEBOARD AT/IN THE KIRDFORD STORES

Outline of problem - Due to the fact that several residents had complained that they were not aware of the recent Public Meeting (despite at least 6 notices being displayed) it is felt that there is a need for a Parish Council Noticeboard at the Kirdford Stores. It is also suggested that larger notices should be produced.

APPENDIX II

REPORT ON GANG MOWER

The Gang Mower was broken. There was no scrap value. In their current condition Mr. Ticehurst valued these at £0.00. However, if they were in good working order the value would be £150.00. The repair costs to get these to working order would be £150.00.

The Gang Mower had been offered to Loxwood Cricket Club and they had arranged to have them repaired.

Therefore it has been agreed to let Loxwood Cricket Club have these. Although this is a disappointing result, it was felt that this was the best option.

APPENDIX III

VILLAGE HALL AND RECREATION GROUND CHARITIES

Current position/action to rectify/interim arrangements and responsibilities.

As the Parish Council is the Sole Trustee for each of these charities, the Council it is suggested that initially the Parish Council should appoint Committees for each and these Committees to then present reports to the Council on a quarterly basis relating to accounts, health and safety, etc.. Discussions should be held with the existing Committees in order to agree a way forward and decide whether to remain on this basis or to formally have Management Trustees and negotiate accordingly with the Charity Commission.

APPENDIX IV

THE LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND ELECTORAL REVIEW OF WEST SUSSEX: DRAFT RECOMMENDATIONS

The Commission's draft recommendations can be viewed at:

<https://consultation.lgbce.org.uk/node/5384>

Further information about the review and the Commission's work is also published on its website at: <http://www.lgbce.org.uk/current-reviews/south-east/west-sussex/west-sussex-county-council>

It is proposed : West Sussex County Council currently has 71 county councillors. They propose that the council should have 70 county councillors in future. The Commission

believes that a council size of 70 will ensure the authority can discharge its roles and responsibilities effectively and provides for a pattern of divisions that meets its statutory criteria.

It is proposed that West Sussex's 70 councillors should represent 70 single member divisions across the County.

Comments required by 8th February, 2016.

APPENDIX V

CHICHESTER DISTRICT COUNCIL'S NEW HOMES BONUS (PARISH ALLOCATIONS)

This programme looks to pass monies received from government down to communities who have taken development. It was hoped to sustain this programme for several years, but was subject to review annually in light of confirmed government funding as the recent spending review made this imperative.

A Task and Finish Group looked at the future of both New Homes Bonus (Parish Allocations) and the discretionary grants CDC gives. They wished to consult with Parish Councils regarding their current thinking, ahead of any formal recommendations they make to Cabinet in the New Year.

The proposals are as follows :-

- New Homes Bonus (Parish Allocations) continues to be a successful programme that sees money passing to Parish Councils and should be continued where possible.
- In order to try and give the programme longevity, the total value of funding allocated each year falls from £400,000 to £250,000. Whilst this is a significant reduction, it does reflect the average value of funding awarded annually through the programme.
- To create better synergy with projects that Parishes are highlighting through the Infrastructure Business Plan, applications for such projects could require a shortened application. However, projects not highlighted through the IBP could still be considered with the existing requirements for justification/evidence.
- In order that the impact is not diluted by the reduced pot, some further constraints have been considered:
 - Chichester City could be capped at £100,000.
 - Parishes that have had four or less new households in the previous 3 years are broadly considered not to have been impacted by development (in the context of this funding programme), and will not be eligible. However, those Parishes remain eligible to apply for the existing Grants programme.

Comments required by 21st January, 2016.

APPENDIX VI

WSSC THREE SOUTHERN COUNTIES DEVOLUTION BID

A meeting would be arranged at The Hawth Theatre, Crawley on Friday, 11th March from 10.00 a.m. - 4.00 p.m., attended by key speakers from local councils in Cornwall where a Devolution Agreement was signed between Cornwall Council and the Government.

Summary of the 3SC Devolution Proposals

The 3SC (East Sussex, West Sussex and Surrey) are pursuing a devolution deal with Government to improve outcomes for local residents and businesses through economic growth, enhanced productivity and a transformation in public service delivery. The 3SC are taking advantage of the Government's commitment to devolving powers and resources to a local level, allowing authorities to make collective decisions about key services affecting the whole area.

The economy of the 3SC has a combined GVA of £74 billion, **bigger than Wales or Greater Manchester**, making a significant contribution to the national exchequer. However, the area's future economic performance, and the quality of life of local residents, is at risk because of creaking infrastructure and the challenges that businesses face in recruiting and retaining staff.

We are seeking a devolution deal with Government to enable us to grow our contribution to the national economy by :

- Agreeing a **long-term infrastructure strategy** to improve capacity on the rail and road networks and develop the digital infrastructure;
- Action to **accelerate housebuilding and improve the range of housing available**;
- Greater engagement with business, education and others to **ensure employers have access to the skills they need** and address barriers to employment for people with lower skills; and
- **Public service transformation** to meet the needs of residents at less cost.

Central to our proposition is a commitment to greater collaboration across the 3SC, enabling rapid progress on infrastructure improvements, housebuilding, skills development and public service transformation.

Government has an important part to play in enabling us to maintain and grow our contribution to the national economy through a devolution deal. In particular, we seek:

- The pooling of relevant national funding streams locally;
- An ability for us to share the financial benefits of growth including retaining a proportion of stamp duty at least for a limited time period;
- Active Government support to enable us to develop new relationships with key national agencies (including DWP, SFA, HCA, HE and NR);
- Speedier release of public land and licensed exemptions from a number of regulations to enable our proposed delivery vehicles and hit squads to get real traction; and
- Government involvement in the co-design of public services.

To ensure the new governance arrangements are fit for purpose, we are committed to :

- **Establishing a mechanism for collective binding decision making**;
- **Creating a clear point of accountability** for the local delivery of our devolution deal.

We are confident that a devolution deal would enable us to deliver, in five years' time:

- At least 34,000 new homes;
- A firm programme for improving crucial transport corridors;

- A reduction in hard to fill vacancies and skills gaps; and
- A proven shift to preventative activity with a consequential reduction in costs.

APPENDIX VII

NATIONAL PLANNING POLICY: CONSULTATION ON PROPOSED CHANGES – DEPARTMENT FOR COMMUNITIES & LOCAL GOVERNMENT CONSULTATION

This consultation closed on 22nd February, 2016 and can be viewed at:-

<https://www.gov.uk/government/consultations/national-planning-policy-consultation-on-proposed-changes>

The proposals in the consultation have not been rurally proofed: “... *there should not be any adverse impact on wider affordable housing ... The potential exception to this may be to allow starter homes on rural exception sites... further consideration needs to be given to whether starter homes developments in rural areas would have a different impact on Protected groups compared with the position nationally*”. In consequence there is no consideration of the impact of the proposals on the viability of the mechanisms that deliver affordable rented housing in rural areas. It re-states the NPPF requirement that Local Plans should meet the full, objectively assessed needs for market and affordable housing in the housing market area, but it puts forward policies that still make this very difficult to achieve in rural areas.

The consultation proposes to change the definition of affordable housing in the NPPF to include the current range of products, but without the necessity that these will be subject to ‘in-perpetuity’ or the need to recycle any subsidy if they are sold. This could mean that Starter Homes are defined as affordable housing even though they can be sold.

The consultation proposed that the NPPF will be changed to give ‘presumption in favour’ of use of brownfield sites. It also proposes to introduce a ‘Housing Delivery Test’.

APPENDIX VIII

CHICHESTER DISTRICT COUNCIL SITE ALLOCATION PREFERRED APPROACH 2014 – 2019 REGULATION 18 OF THE TOWN AND COUNTRY PLANNING (LOCAL PLANNING)(ENGLAND) REGULATIONS 2012

The Chichester Local Plan: Key Policies 2014-2029 was adopted in July 2015. It sets out the planning strategy guiding the location and quantum of development over the next 15 years. It provides the framework and context for the site specific proposals contained within this and other subsequent planning documents.

The Site Allocation Preferred Approach 2014-2029 is the first formal stage in the preparation of this document. The purpose of the document is to identify specific sites to be allocated for housing and employment and other types of development in the Local Plan Area. The response to the consultation will be used to inform the Pre-submission development plan document.

There now follows a 6 week statutory consultation period from 7th January until the 18th February 2016.

Copies of the Site Allocation Preferred Approach document, Habitats Regulations Assessment, Sustainability Appraisal and Site Allocation Methodology and Assessment can be viewed at the Council offices, Selsey Area Office, and Chichester library or on our website www.chichester.gov.uk/siteallocation.

For more information, or if you need assistance accessing the documents, please contact Planning Policy by email at planningpolicy@chichester.gov.uk or telephone 01243 785166.

APPENDIX IX

OUTSET YOUTH ACTION – REQUEST FOR DONATION

Outset Youth Action provides volunteering opportunities to young people aged 13 – 25, encouraging and supporting a wide range of young people to volunteer for the benefit of their local community. Each year they recruit in the region of 1,200 young people from within and outside education in West Sussex and place them in local volunteering roles which benefit the local community in many areas including childcare, support for the elderly, conservation and environmental work, hospital and hospice care and supporting those with additional needs, irrespective of their personal situation.

Central to Outset's work is the continuous support given to the volunteers by the team of Youth Advisers. They are responsible for organising placements and for overseeing matters relating to health and safety. All placements are carefully monitored and risk assessed by Outset to ensure that they are both appropriate and safe for volunteers.

In order to uphold their fantastic work they need to raise funds to specifically support the work they carry out with young people, to cover the costs and provide a completely free service. They ask for a grant of £350.00.